

Maple Leaf Academy REGISTRATION FORM/PRIVACY STATEMENT

WAITLIST

REGISTERED TO CLASS

Full-time___

Part-time___

Saturday___

Personal information is collected from every student for internal use at Maple Leaf Academy. It may be used for identification purposes with ILVARC, IRCC or other IRCC funded LINC programs. Personal information is kept in secure offices and filing cabinets. We require your **permission** to collect and use your personal information. The Government of Canada requires that we keep your information for 7 years. After this time your personal information is securely destroyed. *Please note: Maple Leaf Academy will take your photo for your student file.

1. Full Name: _____(First)_____ (Last) Male ___ Female ___

2. Home Address _____ Postal Code _____

3. Phone Number _____ E-mail Address (**Please Print Clearly**) _____
It is your responsibility to inform the school of changes to your name, address and phone number.

4. Date of Birth: _____(Day)/_____ (Month)/_____ (Year)

5. Immigration Number (UCI ID#) _____ Arrival in Canada: _____(Month) _____(Year)

6. Your Immigration Category (located on the back of your PR card or on your landing papers):

FC1 FC4 PV2 SW1 LC CRS Refugee Other _____

7. Home Country _____ First Language _____

8. Years of Education in Home Country 0 1 2 3 4 5 6 7 8 9 10 11 12 12+

9. Your Benchmarks (Canadian Language Benchmark Assessment) P T

Listening _____ / Speaking _____ / Reading _____ / Writing _____

Your CLBA and progress records are given to teachers and updated at the end of each semester.

*Please note: Any benchmarks issued by an institution that is more than one year to application date, will be **invalid**. Benchmarks listed on the ILVARC referral within one year will be assessed and used for class placement.

10. Have you attended another LINC program and received a PBLA binder? Yes No

11. Do you currently have a job? Yes No

If yes, where do you work and what do you do? _____

.....
I, _____ (signature) agree to let Maple Leaf Academy collect my personal information for use at Maple Leaf Academy and in other IRCC funded LINC programs.

Date (Day/Month/Year) : _____/_____/_____ 2019

STUDENT CONTRACT

I, _____, by signing this contract, understand that my registration in Maple Leaf Academy's (MLA) LINC program may be terminated if I do not observe the rules described in this contract.

I UNDERSTAND THAT AS A LINC STUDENT I MUST BE **READY, WILLING AND ABLE** TO ATTEND SCHOOL.

MLA RESERVES THE RIGHT TO DISMISS ANY STUDENT AT ANY TIME FOR NOT COMPLYING WITH THE CONTRACT. A REASON FOR TERMINATION WILL BE RECORDED IN THE iCARE NATIONAL DATA BASE.

Attendance:

1. I will attend all classes every day;
2. I will inform MLA of all planned or emergency absences;
3. I will be marked "absent" even when I warned the school of my absence;
4. I will be on time for **every** class; if I am late, I will be marked absent and will not be allowed to enter the classroom without a teacher's permission;
5. If I miss school on the day of a scheduled test or come late into a class, I may not be assessed. This means I will miss an artefact and my benchmark will be affected; and
6. If I cheat on a test, I will receive a "0" for the test and may be expelled from the class.

Behaviour:

7. I will not demonstrate unacceptable behaviour as described in the Student Handbook (see page 8);
8. I understand that verbal abuse, harassment or violence to classmates, teachers, or staff may lead to termination of my registration; and
9. I will use courteous and polite language.

Portfolio Based Learning & Assessment (PBLA):

10. I understand that Portfolios are mandatory in the LINC program;
11. If I do not keep my portfolio as required, I will not be allowed to study in the LINC program;
12. I am responsible for my own portfolio and must bring it to school according to the schedule; and
13. If I lose my portfolio, the school will not give me another one and I may not be assessed.

Fieldtrips:

14. I understand that fieldtrips are as important as classes and I must attend and participate in each fieldtrip.

Dress code

15. I will observe dress code as described in the Student Handbook (see page 2).

Cell Phones

16. I will not text or make/receive phone calls on my cell phone during class time.

Recycling and composting:

17. I will learn and recycle/compost properly as required by the City of Calgary recycling requirements.

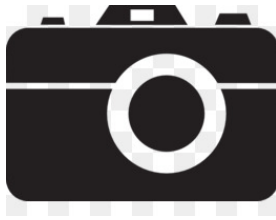
Student Handbook

18. I have received and read a copy of the **MLA Student Handbook** and understand the behavior that is required.

I have read, understood and agree to be bound by the terms and conditions set out in this contract and Student Handbook. I accept the terms and conditions stated above this _____ day of _____, 2019.

Student printed name

Student signature



GENERAL MEDIA CONSENT FORM

Maple Leaf Academy has permission to photograph, motion picture, video and/or make electronic sound recordings of me (herein referred to as photographic or electronic reproductions).

Maple Leaf Academy has the permanent right to use my likeness, appearance, and/or performance as captured by photographic, audio and/or video means (the “Product”) for release and/or reproduction in any medium for any legal purpose, including but not limited to education, training, illustration, promotion, art, editorial, advertising, general trade exhibition for an indefinite period of time.

I acknowledge that I have no interest or ownership in the Product or the copyright of the Product, and that any use of the Product may be made without compensation or notice to me. I waive any right to inspect, approve, and/or otherwise control the use of the Product. I hereby release Maple Leaf Academy and its agents and assigns from any claims that may arise from these uses, including without limitation claims of defamation or invasion of privacy, or of infringement of moral rights or rights of publicity or copyright.

This Release expresses the complete understanding of the parties.

____ I do give Maple Leaf Academy consent.

____ I DO NOT give consent.

Printed Name

Signature

Date



Maple Leaf Academy

#200, 731 - 6th Avenue S.W.
Calgary, Alberta, Canada T2P 0T9

Tel. (403) 262-8851
Fax. (403) 262-8911

STUDENT FIELD TRIP PROGRAM

For purposes of introducing Canadian cultural experiences and greater opportunities for English interaction, Maple Leaf Academy offers a variety of activities to our students. Activities may include one class, or the whole school. Such activities will be offered periodically throughout the semester. Students participate of their own volition and accord.

WAIVER AND RELEASE

With respect to being a participant in any of the above mentioned activities, I hereby agree to hold harmless, indemnify and release Maple Leaf Academy, which shall include its owners, agents and employees (hereafter called The School) from any and all liability for damage and injury to myself or to any person or property resulting therefrom. Notwithstanding the generality of the foregoing, this waiver and release shall apply to me during the time that I participate in any or all activities. I accept the full responsibility for any and all such damages or injury which may result.

I consent to participate in such tours or activities arranged by Maple Leaf Academy with the understanding that such consent is subject to the following conditions:

1. The School will take precautions to ensure that tours and excursions are conducted in a reasonable and safe manner.
2. The School will advise the student of the particulars of the tour or excursion at least two school days prior to the intended date:
 - a) Destination
 - b) Date and time
 - c) Name of tour/excursion supervisor
 - d) Transportation plans
 - e) Costs
 - f) Telephone contact number to leave with family
3. This waiver and release will be in effect for the entire time of the student's registration at Maple Leaf Academy.

LIABILITY

Neither the owner of Maple Leaf Academy nor any of its agents or employees shall be in any way liable for any accident, injury, damage, loss or for any other matter that may happen, from any course or circumstances whatsoever, to any student or guest for any loss, claim, matter, circumstance or event whatever in connection with any tour, excursion or activity. It is understood and agreed that under no circumstances shall Maple Leaf Academy, its owners, agents or employees be liable for any loss, damages, claims or costs occasioned or suffered by any student or their guests, directly or indirectly, howsoever arising, including without limitation, losses, damages, claims or costs as a result of Maple Leaf Academy, its owners, employees or agents negligence, and you agree to indemnify and save harmless Maple Leaf Academy, its owners, employees or agents from and against any and all liability arising out of any such loss, damages, claims or costs.

WAIVER OF CONSEQUENTIAL EXPENSES

The school will not be responsible for any claims or damages, such as rooms, meals, or transportation, incurred by you, arising from delays due to factors beyond the control of Maple Leaf Academy.

I, the undersigned, have read and understand the waiver release agreement and have read and accept the preceding liability statement. I will participate in all tours, excursions and activities, at my own risk.

Student's Name: _____ Date: _____

Undersigned: _____ Witness: _____